

Commission on Aging
August 13, 2018
Senior Center
95 Norwich Avenue

MEMBERS PRESENT: Chair Jean Stawicki at 8:36 am, Vice Chair Eleanor Phillips, Goldie Liverant, Linda Grzeika, Treasurer Marjorie Mlodzinski, Roberta Avery, Jennifer Rayburn DeHay.

MEMBER ABSENT: Alternate Nan Wasniewski.

OTHERS PRESENT: Senior Center Director Patty Watts, Board of Education Liaison Mary Tomasi.

1. Call Meeting to Order

Vice Chair E. Phillips called this Regular Meeting to order at 8:30 am.

2. Additions to Agenda

No additions were requested.

3. Minutes from Previous Meetings

Minutes from the Special Meeting of July 23, 2018, were presented for approval.

Motion by: G. Liverant

To approve the Special Meeting minutes as read.

Second by: J. Rayburn DeHay.

Vote: Unanimous to approve.

Motion by: L. Gzreika

To approve the minutes of the July 9, 2018, Regular Meeting with the addition of the omitted transportation information for June to read,

“Transportation Itemization for JUNE:

Daily Transportation	6/29/18	\$212.05
Trips		200.00
Combined total		\$412.05

YTD Total end of fiscal year \$3608.53”

Second by: G. Liverant

Vote: Unanimous to approve by those present.

4. Financial Report

Treasurer Mlodzinski stated the Town budget line item as of July 1 for the CoA is \$300 and the budget item is \$484.69. A receipt has been received for the purchase of a canopy to be used with the information booth at local events.

Motion by: R. Avery

To approve the Financial Report.

Second by: J. Rayburn DeHay.

Vote: Unanimous by those present.

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-G. Liverant
V. J. THURMAN
SECRETARY

5. Director of Senior Center Report

Director Watts noted the new Administrative Assistant, Susan Plefka, began work on July 23, has completed her training and is busy getting familiar with various responsibilities within her role. Thank you to Joyce Sypher, who worked half days filling in from June 18th until Susan began.

Drivers will receive training by Steve Sharpe, Fleet Manager, on safety procedures for proper usage of vehicle tie down restraints when transporting an individual in a wheelchair.

Title II Grant Program, that funds \$33,320 annually for out-of-town transportation services, has been fully funded from the CTDOT.

Medicare has shipped the new Medicare Cards for Connecticut. Residents should receive their new Medicare cards throughout the month. When new cards arrive, members should properly dispose of the old card. Cards may be brought to the Senior Center to go through the cross-cut shredder.

Ticket sales for the Ruby Jubilee ends on September 5th.

Town offices will be closed on Monday, September 3rd for Labor Day. Director Watts will be taking the week off for vacation.

Meals served in June – On site:	113	MOW:	181
Monthly Transports in July:	839		
Monthly Attendance in July:	1663		
Active Membership:	1161		

Transportation Itemization for JULY:			
Daily Transportation	7/27/18		\$153.00
Trips	7/27/18		372.00

YTD Total year			\$525.00
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Motion by: R. Avery

To approve the Director's report.

Second by: M. Mlodzinski

Vote: Unanimous to approve

Chair Stawicki arrived during the Director's report and took the chair for the rest of the meeting.

6. CoA Projects

5.1 40th Anniversary Gala

Director Watts and committee members visited the venue for finalizing linens, menu, layout, etc. There will be a cash bar. Ticket sales end on September 5, 2018.

L. Grzeika and other members have manned a table at the Farmers' Market as an additional way to get information out to the public about the Commission and the Anniversary Gala. Tickets are available at the booth. L. Grzeika is not available this Sunday, R. Avery and E. Phillips volunteered to set up the booth.

L. Grzeika left the meeting at this point – 8:55 am.

7. Commission Membership

The commission is in need of a second alternate. Patricia Olson and James Richter were introduced as guests considering membership.

8. Old Business

E. Phillips contacted the cookbook company about returning the sample books. As the company did not want them returned, members were offered their choice.

9. New Business

E. Phillips said Mary Richardson, from Cragin Library, is promoting a new program Forgotten Farms.

G. Liverant noted that the Historic Society is working on an historic exhibit on farming equipment to be held in the Spring.

Chair Stawicki mentioned possibly attending the Open House and other presentations at the State Legislature. J. Stawicki would like to keep up on senior issues with the legislators.

10. Citizens' Comments

M. Tomasi said AARP is having Julie Shilosky, certified massage therapist, as a speaker. The event will be held September 4, 2018, at the Senior Center and is open to the public.

AARP is also sponsoring a 'meet the candidates' event on October 30, 2018.

11. Adjournment

Motion by: R. Avery

To adjourn this meeting.

Second by: E. Phillips.

Vote: Unanimous to adjourn by those present.

Chair Stawicki adjourned this regular meeting at 9:20 am.

Respectfully submitted,

Mary Jane Slade
Clerk